State Library of Oregon
Government Information & Library Services Advisory Council Meeting
Thursday, March 8, 2018, 2:00 PM - 4:00 PM
State Library of Oregon, Room B-9
Facilitator:
Jerry Curry, State Library of Oregon
Recorder: Robert Pietz, State Library of Oregon
Present
Council Members: Sean Nickerson (chair), Jane Kirby, Paula Newsome, Julia Brown (teleconference), Lucy Baker, (teleconference), Sarah Manring (teleconference), Brandy Ming (teleconference)
State Library staff: Jerry Curry, Robert Pietz, Amy Coughenaur, Caren Agata

Action items:
- Let Jerry know by March 16, if you would like to renew your term on the advisory council or have another possible candidate for the council.
- Jerry will provide a advisory council pool to MaryKay Dalhgreen by mid-May.
- Jerry will look at by laws on membership requirements by the next meeting.
- Jerry will schedule the June meeting by the end of March.
- Paula Newsom will send out a link to the transparency update page and Alex Pettit “think out loud” interview.
- There is a new Library board member position coming available for a state employee spot. If you are interested go to the Governors appointment page and fill out an application. Also, let MaryKay know if you are interested.

1. Approval of December meeting minutes.
   - Approved.

2. Round Robin.
   - Sean Nickerson: Office of Information Services Social and Medical on stop online system has received $340 Million for the project. They are planning on releasing the pilot project in September in Josephine and Jackson Counties, releasing to other counties over 5 months after.
   - Jane Kirby: Oregon OSHA, nothing happened to OSHA over short session. There is an increase in community action at OSHA meetings on pesticide laws and regulations.
   - Paula Newsom: State CIO Alex Pettit was “Think Out Loud” talking about broadband in rural Oregon. The Oregon transparency page (hyperlink) is running well in accordance with HB 2946.
   - Sarah Manring: Water Resources is now doing shared financial services and is also doing payroll for six other agencies. The Agency is also in the process of a strategic plan.
Lucy Baker: The State Advocacy Commission just finished a robust short session participating in equality and public policy testify on 15 legislative bills. The Commission has launched an equity research project focusing on mental health, mainly with Latino populations, and another project dealing with Law reviews for 2018.

Julia Brown: DHS just had a child welfare audit. The agency is working on connecting foster home data and connecting it with GIS software in an effort to keep foster homes open longer.

Brandy Ming: DAS just had the day equity survey and had a 95% return rate from 35,000 employees and they are now in the process of analyzing that data. Workday is scheduled to roll out in June. DAS human resources is starting a sexual harassment online training class, starting with boards and commissions and then to all State employees.

3. Advisory Council call for new members
   - Will use the Government Services March newsletter as a tool to recruit a new pool of members.
   - We are looking for geographic and agency diversity as well as a variety of ages.
   - Members can renew for a new term.
   - Sean Nickerson would be available to answer questions about the board for new prospective members.

4. State Library Announcements
   - Staff updates: Newest staff member Amy Coughenaur, who is the Electronic Services Librarian. She is really helping redesign the way we gather and report data.
   - Operational Plan:
     - Embedding project is up and running and we are in all agencies with our five reference librarians.
     - There have been more items added to the Government room in an effort to showcase the collection.
     - Natalie Brandt, the Reference Service Librarian has begun to train non-librarian staff in basic librarian databases and research techniques.
   - Newsletter: A new format newsletter is being sent out every-other-month to all register state employees. These newsletters include training opportunities, new electronic resources and helpful hints
   - Move: Technical Services, reference services and the operations office have moved into the reference room during a construction project that will last for 4 – 6 months

5. E-Resouces (Amy Coughenaur):
   - Taking a look at how statistics are collected based on the divisions key 15 key performance measures. Please refer to the power point presentation for more information, key points include
- State Agency subscription review, a libguide has been built to inform agencies and the public what is available.
- Ebook database comparison, mainly between Books 24x7 and Safari.
- Newspaper database comparison.
- Trials: The Library has two trials of Newspapers.com and US newsstream that are running through the end of March. These are featured on the division’s website under databases A-Z and are featured in the March newsletter.

6. Mailing lists:
- The Library is sunsetting the mailing list product. Jerry Curry went to the February 20, State CIO council meeting to inform that group. A message is set to go out to all mail list owners and the heads of all agencies in mid-March. The tentative close out date is June 30, 2018. Jerry has built a libguide to aid list administrators in closing their lists.

7. Discussion of Support on Proposed Projects:
- Trials: Promote the trials and get feedback from your agencies.
- Outreach: Send the newsletter out to your agency, so non-registered employees can view it.
- Mailing lists: Inform list owners in your agency that we will be closing lists.
- Paula Newsome, would like to see brown bag lectures return to the Library.

8. Update on Meeting schedule.
- Jerry Curry will schedule a June meeting for a Thursday by the end of March.